

## **POLICY ON AFTER HOURS CALLS**

Normal office hours are Monday through Thursday 9 am to 5 pm. Any emergency situations including but not limited to suicidal and/or homicidal, self-harm thoughts, hallucinations (seeing or hearing things not seen or heard by others) should be treated immediately and appropriately. The patient should call 911 and go to the nearest psychiatric emergency center as listed below. Dr. Hawkins does not provide inpatient psychiatric care. It is important for continuity of care that you bring any discharge assessment, prescription changes, and other psychiatric care orders to your next appointment with Dr. Hawkins.

### **MILLWOOD PSYCHIATRIC HOSPITAL**

1011 N. Cooper St.  
Arlington, TX 76011  
**(817) 404-2254**

### **JOHN PETER SMITH HOSPITAL - Psychiatric ER**

1500 South Main St.  
Fort Worth, Texas 76104  
**(817) 927-4151 or (817) 927-4152**

In the case of general medication inquiries, questions regarding treatment, or any intolerable medication side effects **that cannot wait until your next appointment**, you have the option of a same-day, after-hours callback by Dr. Hawkins for a \$35.00 fee. This fee must be paid at the time of requesting callback and must be paid by credit card or cash. No checks accepted.

---

Patient Signature

---

Date

---

Parent signature if patient under age 18